

AJ engineering are currently looking for an enthusiastic project support assistant to join our business in Forres, this is a very hands-on role where you would play a key role in the day-to-day operations of a busy engineering company.

Duties would include: -

- Working from the project support department & stores
- Forklift operations (training will be given if required on combi lift/counterbalance)
- Working in a safe & efficient manner
- Completion of essential paperwork
- Stock control & checking delivery's
- Working in a physically demanding role
- All applicants must have a full UK Driving Licence

We are looking for a good team player with the ability to work effectively under pressure, who is looking for a challenge and can demonstrate this ability.

Practical & relevant skills in yard, stores and forklift operations would be preferred but not essential.

Please apply in writing with your cover letter and CV to Fiona Anderson, Office Manager
recruitment@ajengineering.co.uk